



Nepenthe Association, 1131 Commons Drive, Sacramento, CA 95825
916.929.8380 / nepenthe.hoa@fsresidential.com

HOME IMPROVEMENT NOTICE OF COMPLETION

Homeowner: Submit this completed form to the Nepenthe Office within 2 weeks of completing the changes you have requested. Your application is not final until the Office receives this form and the work has been approved.

Name	
Address	
Phone	
Email	

Date Architectural Application was submitted: _____

The work for this property that had previously been submitted to the Architectural Committee (ARC) and approved by the Board was completed on: _____

We followed the work plan submitted and any restrictions or changes indicated by the ARC or Board of Directors of Nepenthe Association.

COLOR PICTURES OF THE COMPLETED IMPROVEMENT ARE REQUIRED WITH NOTICE OF COMPLETION

****If you are unable to provide color photos, please contact the Office for assistance.****

Additionally, if your installation was windows, skylights, solar generating panels or heating or cooling system, please provide evidence of your City building permit, such as a copy of the permit or a screenshot of the City's website.

Please describe below the work that was completed:

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Signature of Owner: _____ Date: _____

The Architectural Review Committee:

Reviewed Work on	____ Approval	____ Disapproval *
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*Reason for Disapproval:

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ARC Chair/member Signature: _____ Date: _____