

Nepenthe Outreach Committee Meeting Minutes
December 11, 2024
4:00PM
Nepenthe Clubhouse

Present:

Marcy Best, Chair
Ann Bennett
Jan Beale
Pat Furukawa
Gerry Gelfand
Tonae Hasik
Lora Slevin
Theresa McCrackin
Ann Pasiuk
Nina White, Board Liaison

Not Present:

Bonnie Jacobson
Carol Duke

Guests:

Karen Lowrey
John Baker
Catharine Ridgeway

The meeting was called to order at 4:00PM by Chair, **Marcy Best**.

The minutes for the November 13, 2024 meeting were not addressed.

Christmas Party Planning

From the RSVP list, **Gerry** estimated that about 70 people would be in attendance. She also said that she and **Tonae** had food purchases well-in-hand.

There was still a need for people to put food trays together. The following people volunteered: **Pat, Ann Pasiuk, Catharine, Tonae, John, and Jan. Marcy** suggested that tray organizers could also be food servers. Food preparation will begin at 5:15.

Ann Pasiuk will provide distinctive headbands for the servers, and **Kathryn Schmid** will provide headbands for the bartenders.

Marcy explained that the party will begin at 6 PM, at which time the bar will be open. Musicians will play for the first half hour, and food service will begin at 6:30. A variety of drinks, including mixed drinks, will be served. Karen said that we had enough beer on hand for the party. Members helped **Lora** complete a shopping list for the remaining bar supplies.

This year, glass plates will be used, so there will be a need for someone to collect, rinse, and stack used plates as they become available. A group of people will be needed to finish clean-up duties on the morning following the party.

Foods to be Served

Meatballs	Spanikopita
Puff Pastry Bites	Veggie Tray
Shrimp	Cheesecake
2 other items from Costco	Cookies
Cupcakes	

Jan and **Theresa** are assigned to the welcome desk. A third person from the serving crew will be needed to provide guests with tags and instructions for the “Guess Who You Are” game.

After much discussion, the location for the bar was determined to be the southwest corner of the lounge. Musicians will play at the east end of the lounge.

Gerry was concerned about the amount of preparation that needs to be done on Saturday. Marcy volunteered to open the clubhouse at 1 PM so that furniture set-up and other tasks could be completed before the 5:15 preparation time.

Joan and Peter will be bringing high-top tables.

2025 Christmas Party

A clubhouse reservation has been made for next year’s Christmas Party: **Saturday, December 13, 2025.**

New Year’s Eve Party December 31, 7- 9 PM

The New Year’s Eve party this year will be very casual—Bring your own beverage and a food item to share.

January Afternoon Bunco

The next Bunco date will be January 23 at **2:00.**

Future Business

One of the meeting agenda items for January will be: Winter Community Activities for 2025.

With no further business, the meeting was adjourned at 4:50PM.

Respectfully submitted,
Theresa McCrackin, Secretary in Bonnie Jacobson’s absence

**Next Outreach Committee Meeting:
Wednesday, January 8, 2025
Nepenthe Clubhouse at 4:00PM**