



## **NOMINATING COMMITTEE CHARTER**

The Board of Directors hereby adopts this charter for the conduct of the Nominating Committee, effective March 1, 2017.

### **PURPOSE OF COMMITTEE:**

This committee is responsible for recruiting members to be elected to the Board of Directors. The Nominating Committee prepares the slate of new prospective Board members for the annual election. Any Nepenthe homeowner in good standing may declare candidacy for the Board.

Responsibilities are delineated in the Bylaws, Section 4.6.(a)

### **MEMBERSHIP:**

The committee's membership is composed of at least three members, one of whom is a Board member.

The Board of Directors appoints the Chairperson and members of the committee by December 31 of each year. Members serve until the election is concluded and the duly elected Directors have been seated.

### **KEY RESPONSIBILITIES:**

1. Coordinate recruitment of potential Board members for nomination.
2. Interview volunteers.
3. Prepare slate of candidates for Board service.
4. Prepare written report to the Board of Directors for the special Nominating Meeting at least 60 days before the election date.

### **MEMBER QUALIFICATIONS**

Prefer owners who have participated in committees or Nepenthe activities. Must be willing to become familiar with the CC&Rs and Bylaws of Nepenthe, as they pertain to nominating activities.

This committee is assisted by Nepenthe office staff upon request.

*This committee's purpose is to assist the Board in carrying out its legal and fiduciary responsibilities. This committee does not make decisions for the Board, nor does it dictate how the Board should function.*