

**Grounds Committee Meeting Minutes
Monday, July 22, 2024 at 3:00 pm
Nepenthe Clubhouse & Via Zoom**

Members Present

Jim Shaw, Chair & Zone 6

Theresa McCrackin, Zone 1

Mary Gray, Zone 3

Paula Connors, Zone 4

Don Ellwanger, Zone 5

Jean Dascher, Zone 7

Also Present

Christina George, Board Liaison

Nicole Marks, General Manager

Julienna Michel, Admin. Asst.

Paul Dubois, Grove Total Tree Care Arborist

Members Absent

Diane Durawa, Zone 2

Homeowners Present: Carol Duke, Nina White

Agenda Items

Jim Shaw called the meeting to order at 3:00 pm.

Approval of the July 11 Meeting Minutes

A motion was made by **Paula Connors** and seconded by **Mary Gray** to approve the minutes for the July 11, 2024 meeting. Minutes approved.

Chair Report

Jim Shaw stated that the purpose of this second July Grounds Committee meeting was to complete unfinished work from the July 11 meeting agenda.

He asked that those Zone Stewards who had received Homeowner Landscape Requests submit their notes and photos to the Committee Chair by the end of the first week in August.

Jim requested that if a Steward sees something in their zone that needs corrective action, to give the Committee Chair a “heads-up” courtesy notice for follow-up, rather than directly contacting the GM’s office. NOTE: This narrow request about Zone Stewards reporting in their zones is not intended to prevent any owner, including Stewards, from directly contacting the GM’s office should they see a serious/potentially serious situation.

Mary Gray asked whether Homeowner Landscape Requests were recorded in a database and tracked as they go through the approval process. **Christina George** affirmed that they were.

Grove Tree Report and Work Proposal, Zone 4

Paul Dubois reviewed the findings of his Basic Visual Inspection of the trees in Zone 4. His report supported recommendations for work in three categories:

<u>Proposed Work</u>	<u># of Trees</u>
Tree Removal	1
Tree Pruning, Priority Level A	14
Tree Pruning, Priority Level B	5

Paula Connors moved that the Committee advise the Board to defer the proposed work on the trees in Priority Level B and approve the proposed work for the Tree Removal and the Tree Pruning, Priority Level A. The motion was seconded by **Mary Gray** and carried with 3 votes for, 2 votes opposed, and 1 abstention.

Paula asked how homeowners are informed about tree removals. **Paul** explained that for bigger trees, Grove displays signs near the removal site that inform the neighborhood that the tree will be removed within 30 to 60 days. **Christina** added that the homeowners who live at the tree site's address are also notified by Management about the tree removal and given an approximate date on which the work will be done.

Meeting adjourned at 3:40 pm.

Next Grounds Committee Meeting:
Thursday, August 15 at 3pm
Nepenthe Clubhouse and via Zoom

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