

## **Nepenthe Outreach Committee Meeting Minutes**

**January 11, 2023**

**4:00PM**

**Nepenthe Clubhouse**

### **Present:**

Marcy Best, Chair  
Pam Livingston  
Nancy Arndorfer  
Bonnie Jacobson  
Theresa McCrackin  
Jan Beale  
Hallie Henle  
Inga Holmquist  
Carol Duke  
John Baker, Board Liaison  
Joan Barrett, Secretary

### **Not Present:**

Joyce Earl (recovering from a broken leg)  
Bill Olmsted (will assist where needed, doesn't do meetings)  
Judy Brewington  
Pat Furakawa  
Gerry Gelfand

### **Guests**

Jean Dascher  
Duckie Peterson

The meeting was called to order at 4:06PM by chair, **Marcy Best**.

The December meeting minutes needed no adjustment or changes.

### **Old Business**

**Caroling- Inga** said that there was a good small turnout and that everyone that participated enjoyed the event as well as those whose houses were visited. The supplies are saved for future outings.

It was noted that there needs to be more advertising and it was suggested starting earlier to be outside and caroling by 4:00PM because of darkness.

**NYE Party- Marcy** reported that the event was smaller than expected and various factors including severe weather contributed. She thanked **Hallie** for the creation of the games and prizes that were appreciated by the attendees.

**Welcome to the Neighborhood- Hallie** reported that there are several new neighbors that have received or will receive packets this month.

### **New Business**

**Insurance Forum- Nancy** announced that the date for the insurance forum covering all aspects of our insurance coverage on February 16th at 6:00pm at the clubhouse. Nancy said that the Outreach Committee need not supply refreshments.

**Duckie Peterson** has provided the refreshments for the last several Outreach parties and has some suggestions and requests to share with the committee. The water heater in the kitchen is not supplying hot water and needs to be examined as to how to correct that unsanitary condition.

**Duckie** suggested that the tickets for the Holiday and New Years Eve parties be sold at the same time, individually or as a group with a discount. Eventbrite was mentioned as a possible way to make ticket purchasing easier for people. Marcy will investigate that and other ways for residents to purchase tickets.

**Accounting - Marcy** reiterated that the committee needs a clear method of accounting to be transparent and also to provide a working model for new and subsequent committee members to aid the planning for the future. She will work with Pam and Jan to develop a system that is simple and clear and will reimburse people who have used their own funds to purchase supplies in a timely way.

The meeting was adjourned at 4:54PM

Respectfully submitted,

Joan Barrett, Secretary

### **Information to the Board**

There is no information to the Board at this time.

**Request for Board action**

There is no request for Board action at this time.

**Next Outreach Committee Meeting will be Wednesday, February 8th, 2023  
at 4:00PM- Nepenthe Clubhouse**