



**NEPENTHE ASSOCIATION
BOARD OF DIRECTORS MEETING
October 2nd, 2019, 5:30 PM**

Nepenthe Clubhouse | 1131 Commons Drive | Sacramento, CA 95825

**OPEN SESSION
MINUTES**

I. CALL TO ORDER: 5:33pm

Present	Arrival	Board Member	Position	Departure
X		Christina George	President	
		Linda Cook	Vice President	
X		Will Vizzard	Treasurer	
X		Jan Summers	Secretary	
X		Greg Beale	Member at Large	

MANAGEMENT PRESENT

Dawn Robinson, General Manager, FirstService Residential
 Michael Marshall, Regional Director, FirstService Residential
 Christina Romero, Assistant Community Manager, FirstService Residential
 Emily Luetchford, Assistant Community Manager, FirstService Residential

II. ANNOUNCEMENTS

A. Executive Session Disclosure: In accordance with Civil Code Section 4935(a), the Board met in Executive Session on October 2nd, 2019 in order to consider matters relating to personnel, contract negotiations, legal matters and member discipline.

III. COMMITTEE UPDATES AND INVITED GUESTS

A. Architectural Review Committee

No report. Minutes Reviewed and filed.

B. Finance Committee

The Finance Committee meeting scheduled for September 24, 2019 was cancelled.

C. Grounds Committee

No report. Minutes Reviewed and filed.

D. Insurance, Legal and Safety Committee

Brief update given about evacuation plan. Minutes reviewed and filed.

E. Outreach Committee

Committee chair gave verbal report on success of Jazz by the Pool event. After paying bills, there was a little money left over. Minutes Reviewed and filed.

IV. REPORTS

A. Master Calendar Report:

Reviewed and filed

B. Coast Three-Month Schedule

Reviewed and filed

V. HOMEOWNER FORUM

Home owner asked about Fire Hydrants.

VI. CONSENT CALENDAR:

Resolution: The Board approves Consent Calendar Items A to D, as presented.

Motion: Will Vizzard

Second: Greg Beale

Vote: All in Favor

VII. NEW BUSINESS

A. Architectural Review Committee

Board Action Request

Resolution: Tabled

B. 2020 Budget Update

Resolution: Draft Version of the 2020 Budget for Final Approval.

Motion: Will Vizzard

Second: Greg Beal

Vote: All in Favor

C. Emergency Preparedness Plan

ILS is checking into fire hydrants.

VIII. HOMEOWNER COMMENTS

There were approximately 40 homeowners in attendance. Homeowners spoke on Landscaping, Roundup, Fencing, and Fire Hydrants.

IX. NEXT MEETING: Wednesday, November 6th, 2019 at 5:30 pm in the Nepenthe Clubhouse

X. ADJOURN: 6:30 pm