

**Reserve Expense Authorization (REA)**

**Association:** Nepenthe Association

**Entity Code:** NEP

**Date:** 01/23/23



**Financial Institution:** Metropolitan Bank

**Bank Account Number:** 0499011031

**Bank GL Number:** 21140

**Transfer/Withdraw** the sum of \$ 6,000.00 from the reserve/reconstruction bank account above to be deposited to the operating checking account 153495833060

*\*Issue check payable to association named above and send to 15241 Laguna Canyon Rd, Irvine, CA 92618.*

**Funds to Pay Vendor:** Complete this section if invoice has not been paid yet.

**Vendor Name** REEVES CONSTRUCTION **\*One vendor per REA form, please.**

Invoice Number	Reserve GL Code	Reserve GL Description	Description for use of funds	Amount
4032	L23136	PHASE 2 CONT	PHASE 2 BUILDING REPAIRS	1,000.00
4028	L23136	SITE WORK	2320-2330 SWARTHMORE	2,000.00
4031	L23136	SITE WORK	401-411 DUNBARTON	2,000.00
4034	L23136	SITE WORK	501-505 DUNBARTON	1,000.00
Total of invoices				\$ 6,000.00

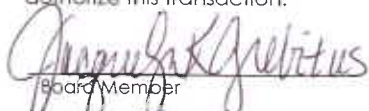

**Recode from Operating to Reserve/Reconstruction Expense:** Complete this section if invoice has already been paid from an operating account.

WIP \_\_\_\_\_  
 BWF \_\_\_\_\_  
 AVID \_\_\_\_\_  
 TRACKER \_\_\_\_\_

Vendor	Check#	Date of Check	From Operating GL	To Reserve GL Code	Reserve Description	Amount
Total of recode expenses						\$ 0.00

**Authorizations:** At least two (2) authorized board members must sign in accordance with California Law.

By our signatures below, we, members of the Board of Directors of the above-referenced association, authorize this transaction.

 3/1/2023 \_\_\_\_\_  
 Board Member Date Board Member Date  
 3/1/23 \_\_\_\_\_  
 Board Member Date Board Member Date

Accounting Use:  
 Transfer Date: \_\_\_\_\_ Method: \_\_\_\_\_ Bank Coord Init: \_\_\_\_\_ Journal Entry# \_\_\_\_\_

Reeves Construction, Inc.

Construction Management  
CA- Lic #646270 NV- Lic #88965  
1731 Howe Ave #512  
Sacramento, CA 95628

# Invoice

Date	Invoice #
2/24/2023	4032

Bill To
Nepenthe Association C/O FirstService Residential PO Box 62499 Irvine, CA 92602

Service Location
Nepenthe Association Phase #2 Project Management. Sacramento, CA 95825

Terms
Due on receipt

Project
8396 Phase #2 Payment #1 at Signing

Item	Description	Amount
02 Site Work	Project- Supervise phase two building repairs inspections.  Payment schedule- \$1,000.00 at contract signing.  Phase II L23136	1,000.00
Thank you for your business.		<b>Total</b> \$1,000.00



Reeves Construction, Inc.

Construction Management  
CA- Lic #646270 NV- Lic #88965  
1731 Howe Ave #512  
Sacramento, CA 95628

# Invoice

Date	Invoice #
2/21/2023	4031

Bill To
Nepenthe Association C/O FirstService Residential PO Box 62499 Irvine, CA 92602

Service Location
Nepenthe Association Phase #1 Project Management. Sacramento, CA 95825

Terms
Due on receipt

Project
8395 Nepenthe Task #3 P #8.

Item	Description	Amount
02 Site Work	Project Management- Task #3 - #8 - 401- 411 Dumbarton.  L23136	2,000.00

Thank you for your business.	<b>Total</b>	\$2,000.00
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Reeves Construction, Inc.

# Invoice

Construction Management  
CA- Lic #646270 NV- Lic #88965  
1731 Howe Ave #512  
Sacramento, CA 95628

Date	Invoice #
2/24/2023	4034

Bill To
Nepenthe Association C/O FirstService Residential PO Box 62499 Irvine, CA 92602

Service Location
Nepenthe Association Phase #1 Project Managment. Task #3- 501 to 505 DB Sacramento, CA 95825

Terms
Due on receipt

Project
8398 Task #3 P #9

Item	Description	Amount
02 Site Work	Phase #1, Project Management, Task #3 Payment #9, 501 to 505 DB.  L 23136	1,000.00

Thank you for your business.	<b>Total</b>	\$1,000.00
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