

**Reserve Expense Authorization (REA)**

Association: **NEPENTHE ASSOCIATION**

Entity Code: **NEP**

Date: **03/10/23**



Financial Institution: **METROPOLITAN BANK**

Bank Account Number: 0499011031 Bank GL Number: 21140

Transfer/Withdraw the sum of \$ 6,420.50 from the reserve/reconstruction bank account above to be deposited to the operating checking account 153495833060

*\*Issue check payable to association named above and send to 15241 Laguna Canyon Rd, Irvine, CA 92618.*

Funds to Pay Vendor: Complete this section if invoice has not been paid yet.

Vendor Name THE GROVE TOTAL TREE CARE \*One vendor per REA form, please.



Invoice Number	Reserve GL Code	Reserve GL Description	Description for use of funds	Amount
IVC00708927	N23282	CLEAN UP	TREE AND LIMB REMOVAL AND GREEI	3,015.00
408931	N23282	TREE REMOVA	BETWEEN 2330 SWARTHMORE-409 DL	3,405.50
			Total of invoices	\$ 6,420.50

Recode from Operating to Reserve/Reconstruction Expense: Complete this section if invoice has already been paid from an operating account.

Vendor	Check#	Date of Check	From Operating GL	To Reserve GL Code	Reserve Description	Amount
					Total of recode expenses	\$ 0.00

**Authorizations:** At least two (2) authorized board members must sign in accordance with California Law.

By our signatures below, we, members of the Board of Directors of the above-referenced association, authorize this transaction.

 3/10/2023  
 Board Member Date Board Member Date  
 3/10/23  
 Board Member Date Board Member Date

Accounting Use:  
 Transfer Date: \_\_\_\_\_ Method: \_\_\_\_\_ Bank Coord Init: \_\_\_\_\_ Journal Entry# \_\_\_\_\_



Invoice:	IVC00408927
Document Date:	3/7/2023
Page:	1

9530 Elder Creek Road, Sacramento, CA 95829  
 916-231-8733(TREE) Cont. Lic. #1034968

**Bill To:**  
 THE NEPENTHE ASSOCIATION [NEP]  
 C/O FIRST SERVICE RESIDENTIAL - WEST  
 P O BOX 62499  
 IRVINE, CA 92602-6083

**Worksite:**  
 COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
VARIOUS NEP WOS	C03457	DUBOIS P	Net 30 days	4/6/2023	Various

Item/Description	Total Price
1024082 Tree and Limb Removal Clean Up	2,835.00
1024012 Green Waste Removal	180.00

Tree Clean Up Rates for 02/20/23 through 02/24/23

27 hours @ \$105/hour \$2,835.00  
 Waste 180.00  
 Total \$3,015.00

Sites serviced: 1400 Commons Drive  
 301 Dunbarton Circle  
 504, 710 Elmhurst Circle  
 2242, 2245, 2325 Swarthmore Drive  
 1587 University Avenue  
 1155, 1305 Vanderbilt Way

1124454 | 1123500 | 1122573 | 1116083 | 1116484  
 1123953 | 1117748 | 1124258 | 1119161 | 1122668

N23282

**Subtotal:** 3,015.00  
 Invoice Discount: 0.00  
 Tax: 0.00

**Total USD:** 3,015.00

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.  
 A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE  
 OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.

Nepenthe Association



Bill To: First Service Residential  
o/b/o Nepenthe Association  
PO Box 62499  
Irvine, CA. 92602-6083

Invoice Number: 408931  
Invoice Date: 2/28/2023  
Terms: Due Net 30

February Add'l Services Tree Work \$ 3,405.50  
Vendor Code: GRTOT

Tree Service

Date	Nepenthe WO#	Location Description	Date Completed	Work Order	Description	Line Item Total
1/24/23	1119579	Zone 3	2/22/221	5834	Remove Cedar tree In between 2330 Swarthmore and 409 Dunbarton	3,405.50

February Invoice Total \$ 3,405.50

N23282