

Reserve Expense Authorization (REA)

Association: Nepenthe Association

Entity Code: NEP

Date: 02/28/23



Financial Institution: Metropolitan Bank

Bank Account Number: 0499011031 **Bank GL Number:** 21140

Transfer/Withdraw the sum of \$ 13,785.00 from the reserve/reconstruction bank account above to be deposited to the operating checking account 153495833060

**Issue check payable to association named above and send to 15241 Laguna Canyon Rd, Irvine, CA 92618.*

Funds to Pay Vendor: Complete this section if invoice has not been paid yet.

Vendor Name THE GROVE TOTAL TREE CARE ***One vendor per REA form, please.**

Invoice Number	Reserve GL Code	Reserve GL Description	Description for use of funds	Amount
IVC00408089	N23282	STORM CLEAN	MULTIPLE LOCATION	2,565.00
IVC00408288	N23282	STROM CLEAN	MULTIPLE LOCATION AND GREEN WA	2,770.00
IVC00408410	N23282	STROM CLEAN	16 ADELPHI, 709 DUNBARTON	4,230.00
407400	N23282	JANUARY TREE	MUTIPLE LOCATION	4,220.00
Total of invoices				\$ 13,785.00

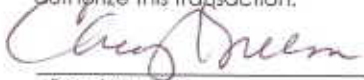
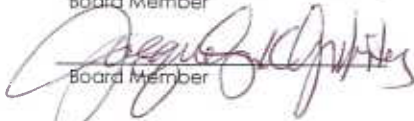
Recode from Operating to Reserve/Reconstruction Expense: Complete this section if invoice has already been paid from an operating account.

WIP _____
 BWF _____
 AVID _____
 TRACKER _____

Vendor	Check#	Date of Check	From Operating GL	To Reserve GL Code	Reserve Description	Amount
Total of recode expenses						\$ 0.00

Authorizations: At least two (2) authorized board members must sign in accordance with California Law.

By our signatures below, we, members of the Board of Directors of the above-referenced association, authorize this transaction.

 3/1/23
 Board Member _____ Date _____ Board Member _____ Date _____
 3/1/2023
 Board Member _____ Date _____ Board Member _____ Date _____

Accounting Use:
 Transfer Date: _____ Method: _____ Bank Coord Init: _____ Journal Entry# _____



Invoice:	IVC00408289
Document Date:	2/15/2023
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9530 Elder Creek Road, Sacramento, CA 95829
 916-231-8733(TREE) Cont. Lic. #1034968

Bill To:
 THE NEPENTHE ASSOCIATION [NEP]
 C/O FIRST SERVICE RESIDENTIAL - WEST
 P O BOX 62499
 IRVINE, CA 92602-6083

Worksite:
 COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
VARIOUS	C03457	DUBOIS P	Net 30 days	3/17/2023	Various

Item/Description	Total Price
1024082 Storm Clean Up	2,205.00
1024012 Green Waste Removal	360.00

Tree Clean Up Rates for 02/07/23 through 02/10/23

21 hours @ \$105/hour	\$2,205.00
Waste	<u>360.00</u>
Total	\$2,565.00

Sites serviced: 1390, 1403, 1411 Commons Drive
 109, 811, 1111 Dunbarton Circle
 406, 605 Elmhurst Circle
 2264, 2324 Swarthmore Drive

1116136 | 1118340 | 1122483 | 1118374
 1120384 | 1121285 | 1122187 | 1121457

N23282

Subtotal:	2,565.00
Invoice Discount:	0.00
Tax:	0.00

Total USD: 2,565.00

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.
 A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE
 OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.



Invoice:	IVC00408288
Document Date:	2/15/2023
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9530 Elder Creek Road, Sacramento, CA 95829
 916-231-8733(TREE) Cont. Lic. #1034968

Bill To:
 THE NEPENTHE ASSOCIATION [NEP]
 C/O FIRST SERVICE RESIDENTIAL - WEST
 P O BOX 62499
 IRVINE, CA 92602-6083

Worksite:
 COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
VARIOUS	C03457	DUBOIS P	Net 30 days	3/17/2023	Various

Item/Description	Total Price
1024082 Storm Clean-Up	2,520.00
1024012 Green Waste Removal	250.00

Tree Clean Up Rates for 01/30/23 through 02/03/23

24 hours @ \$105/hour	\$2,520.00
Waste	<u>250.00</u>
Total	\$2,770.00

Sites serviced: 4 Colby Court
 104, 326, 600, 606, 609, 710, 814 Elmhurst Circle

1116153 | 1119110 | 1116380 | 1116286

1120641 | 1119791 | 1116083 | 1118040

N23282

Subtotal:	2,770.00
Invoice Discount:	0.00
Tax:	0.00

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.
 A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE
 OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.

Total USD: 2,770.00



Invoice:	IVC00408410
Document Date:	2/23/2023
Page:	1

9530 Elder Creek Road, Sacramento, CA 95829
 916-231-8733(TREE) Cont. Lic. #1034968

Bill To:
 THE NEPENTHE ASSOCIATION [NEP]
 C/O FIRST SERVICE RESIDENTIAL - WEST
 P O BOX 62499
 IRVINE, CA 92602-6083

Worksite:
 COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
1116119/1116175	C03457	DUBOIS P	Net 30 days	3/25/2023	AG#3474

Item/Description	Total Price
1024082 Storm Clean Up Services	3,780.00
1024012 Green Waste Removal	450.00

Tree Clean Up Rates for 02/13/23 through 02/17/23

36 hours @ \$105/hour	\$3,780.00
Waste	<u>450.00</u>
Total	\$4,230.00

Sites serviced: 16 Adelphi Court
 709 Dunbarton Circle

1116175 | 1116119

N23282

Subtotal:	4,230.00
Invoice Discount:	0.00
Tax:	0.00

Total USD: 4,230.00

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.
 A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE
 OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.

Nepenthe Association

Bill To: First Service Residential
 o/b/o Nepenthe Association
 PO Box 62499
 Irvine, CA. 92602-6083

Invoice Number: 407400
 Invoice Date: 1/31/2023
 Terms: Due Net 30



9530 Elder Creek Road
 Sacramento, CA 95829
 (916) 231-8733 / Cont Lic #1034968

January Add'l Services Tree Work \$ 4,220.00
 Vendor Code: GRTOT

Tree Service

Date	Nepenthe WO#	Location Description	Date Completed	Work Order	Description	Line Item Total
1/2/23	1115009	2260 Swarthmore Dr	1/3/2023	5713	There is a Cedar tree leaning towards the front of the house.	N/C
1/20/23	1116185	324 Elmhurst Cir	N/A	N/A	Remove large branch from roof of 322/324 Elmhurst Cir. (Duplicate w/1116475)	Void
1/9/23	1116475	322 Elmhurst Cir	1/27/2023	3429	Roof of 322 Elmhurst has a large branch removed.	1,560.00
1/22/23	1119110	104 Elmhurst Cir	1/25/2023	3429	Remove large branch on the walkway and cul de sac blocking the pathway	820.00
1/23/23	1119161	1155 Vanderbilt Way	1/25/2023	3429	Remove large limb that fell and took out smaller tree in the green belt. It's in front of 1149 Vanderbilt Way & it's blocking the sidewalk + green belt. Says the street lights are out as a result.	1,020.00
1/23/23	1119322	711 Elmhurst Cir.	1/25/2023	3429	Remove (2) branches hanging from the tree	820.00

December Invoice Total \$ 4,220.00

N23282