

**Reserve Expense Authorization (REA)**

**Association:** NEPENTHE ASSOCIATION

**Entity Code:** NEP

**Date:** 01/23/23



**Financial Institution:** METROPOLITAN BANK

**Bank Account Number:** 0499011031 **Bank GL Number:** 21140

**Transfer/Withdraw** the sum of \$ 214,275.00 from the reserve/reconstruction bank account above to be deposited to the operating checking account 153495833060

*\*Issue check payable to association named above and send to 15241 Laguna Canyon Rd, Irvine, CA 92618.*

**Funds to Pay Vendor:** Complete this section if invoice has not been paid yet.

**Vendor Name** THE GROVE **\*One vendor per REA form, please.**



Invoice Number	Reserve GL Code	Reserve GL Description	Description for use of funds	Amount
IV00407074	N23282	TREES	STROM CLEAN UP	85,720.00
IVC00406979	N23282	TREES	STROM CLEAN UP	85,750.00
406047	N23282	TREES	EXTRA WORK DECEMBER	42,805.00
Total of invoices				\$ 214,275.00

**Recode from Operating to Reserve/Reconstruction Expense:** Complete this section if invoice has already been paid from an operating account.

Vendor	Check#	Date of Check	From Operating GL	To Reserve GL Code	Reserve Description	Amount
Total of recode expenses						\$ 0.00

**Authorizations:** At least two (2) authorized board members must sign in accordance with California Law.

By our signatures below, we, members of the Board of Directors of the above-referenced association, authorize this transaction.

 1/23/23  
 Board Member Date Board Member Date  
 1/23/23  
 Board Member Date Board Member Date

Accounting Use:  
 Transfer Date: \_\_\_\_\_ Method: \_\_\_\_\_ Bank Coord Init: \_\_\_\_\_ Journal Entry# \_\_\_\_\_



Invoice:	IVC00407074
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9530 Elder Creek Road, Sacramento, CA 95829  
916-231-8733(TREE) Cont. Lic. #1034968

**Bill To:**  
THE NEPENTHE ASSOCIATION [NEP]  
C/O FIRST SERVICE RESIDENTIAL - WEST  
P O BOX 62499  
IRVINE, CA 92602-6083

**Worksite:**  
COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
	C03457	DUBOIS P	Net 30 days	2/17/2023	AG#3397

Item/Description	Total Price
1024082 Emergency Storm Clean Up Services	78,825.00
1024012 Green Waste Removal	6,895.00

Emergency Rates for 01/08/23 & 01/09/23

96 hours @ \$250/hour Emergency Rates	\$24,000.00
344 hours @ \$125/hour	43,000.00
Waste	6,895.00
Crane	6,825.00
Setup Fee for Emergency & Equipment	<u>5,000.00</u>
<b>Total</b>	<b>\$85,720.00</b>

Sites serviced: 1390 & 1433 Commons  
16 & 18 Adelphi  
318, 322, & 326 Elmhurst  
100, 514, 709, & 1113 Dunbarton  
1437, 1569, & 1653 University  
1026, 1101, & 1312 Vanderbilt

*N23282 / Trees / Storm Clean up*

Emergency Storm Damage Clean Up: 01/08/23 through 01/13/23

<b>Subtotal:</b>	<b>85,720.00</b>
Invoice Discount:	0.00
Tax:	0.00

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.  
A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE  
OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.

**Total USD: 85,720.00**



Invoice:	IVC00406979
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9530 Elder Creek Road, Sacramento, CA 95829  
 916-231-8733(TREE) Cont. Lic. #1034968

**Bill To:**  
 THE NEPENTHE ASSOCIATION (NEP)  
 C/O FIRST SERVICE RESIDENTIAL - WEST  
 P O BOX 62499  
 IRVINE, CA 92602-6083

**Worksite:**  
 COMMONS DRIVE - 1131/VENDOR GRTOT

Customer PO	Customer ID	Account Manager	Payment Terms	Due Date	Work Order No.
1115643-ND	C03457	LOPEZ O	Net 30 days	2/12/2023	5786-AG

Item/Description	Total Price
1024082 Emergency Storm Clean Up Services	77,650.00
1024012 Green Waste Removal	8,100.00

Emergency Rates for 12/31/22, 01/01/23, & 01/02/23

170 hours @ \$250/hour Emergency Rates	\$42,500.00
216 hours @ \$125/hour	27,000.00
Waste	8,100.00
Setup Fee for Emergency & Equipment	<u>8,150.00</u>
<b>Total</b>	<b>\$85,750.00</b>

Sites serviced: 1115, 1333 & 1335 Commons  
 14 Adelphi, 205  
 2315 & 2234 Swathmore  
 205 & 711 Elmhurst  
 301 Dunbarton  
 1149, 1182 & 1207 Vanderbilt

*N23282 / Trees / Storm Clean up*

Emergency Storm Damage Clean Up: 12/31/22 through 01/06/23

<b>Subtotal:</b>	<b>85,750.00</b>
Invoice Discount:	0.00
Tax:	0.00

**Total USD: 85,750.00**

A 3% CONVENIENCE FEE WILL BE CHARGED FOR ALL CREDIT CARD PAYMENTS.  
 A FINANCE CHARGE OF 1 1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE  
 OF 18% IS ASSESSED ON ALL PAST DUE ACCOUNTS.



9530 Elder Creek Road  
 Sacramento, CA 95829  
 (916) 231-8733 / Cont Lic #1034968

Bill To: First Service Residential  
 a/b/o Nepenthe Association  
 PO Box 62499  
 Irvine, CA. 92602-6083

Invoice Number: 406047  
 Invoice Date: 12/30/2022  
 Terms: Due Net 30

December Add'l Services Tree Work \$ 42,805.00  
 Vendor Code: GRTOT

Tree Service

Date	Nepenthe WO#	Location Description	Date Completed	Work Order	Description	Line Item Total
5/5/22	1065289	Zone 7	12/22/2022	5257	Zone 7 Tree Work NTE \$14,775.00 (Error in Calculation)	14,755.00
7/15/12	1082985	Zone 6	12/30/2022	5419	Zone 6 Tree Work NTE \$13,500.00	13,500.00
5/5/22	1065288	Zone 5	12/15/2022	5256	Zone 5 Tree Work NTE \$14,820.00 (Balance to Bill: \$13,790.00)	13,790.00
10/12/22	1102802	1066 Vanderbilt Wy.		5509	Red Oak tree removal and stump grind	475.00
11/23/22	1109991	1427 Commons Dr	12/6/2022	5677	Provide written report concerning bark beetles in redwood tree. There is some concern that the denial from the City made no mention of bark beetle infestation	N/C
12/2/22	1111242	901 Elmhurst Cir	12/6/2022	5689	Remove broken branches that fell from Cedar tree. Some got picked by Carson and 1 big one is still by the door. Also please inspect all cedar trees around this house	N/C
12/12/22	1112407	1061 Commons Dr - unable to locate limb	12/13/2022	5699	Remove large tree branch that has fallen on the car located at 1061 Commons Dr. It is too large for the homeowner to remove.	N/C
12/15/22	1113110	1149 Vanderbilt Wy.	12/20/2022	5704	The big storm caused a limb to break in this cedar or redwood tree and partly fall, with the upper end still in the tree. This is at at 1149 Vanderbilt and 1107 Vanderbilt	285.00
1/2/23	1114995	1449 University Ave,	N/A	N/A	There are 2 big branches hanging, behind 1449 University. It is above the fence (Homeowner picked up the branches himself. And told us everything is ok.)	VOID

December Invoice Total \$ 42,805.00

N23282 / Trees / Extra Work December