

**Reserve Expense Authorization (REA)**

**Association:** NEPENTHE ASSOCIATION

**Entity Code:** NEP

**Date:** 03/10/23



**Financial Institution:** METROPOLITAN BANK

**Bank Account Number:** 0499011031 **Bank GL Number:** 21140

**Transfer/Withdraw** the sum of \$ 10,470.00 from the reserve/reconstruction bank account above to be deposited to the operating checking account 153495833060

*\*Issue check payable to association named above and send to 15241 Laguna Canyon Rd, Irvine, CA 92618.*

**Funds to Pay Vendor:** Complete this section if invoice has not been paid yet.

**Vendor Name** CARSON LANDSCAPE INDUSTRIES **\*One vendor per REA form, please.**

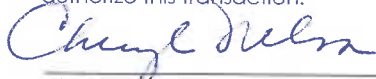
Invoice Number	Reserve GL Code	Reserve GL Description	Description for use of funds	Amount
408932	N23275	LANDSCAPE	ZONE 7-1563 UNIVERSITY TREE	4,725.00
408930	23133	IRRIGATION	MULTIPLE LOCATION	5,745.00
Total of invoices				\$ 10,470.00


**Recode from Operating to Reserve/Reconstruction Expense:** Complete this section if invoice has already been paid from an operating account.

Vendor	Check#	Date of Check	From Operating GL	To Reserve GL Code	Reserve Description	Amount
Total of recode expenses						\$ 0.00

**Authorizations:** At least two (2) authorized board members must sign in accordance with California Law.

By our signatures below, we, members of the Board of Directors of the above-referenced association, authorize this transaction.

 3/10/2023  
 Board Member Date Board Member Date

 3/10/23  
 Board Member Date Board Member Date

Accounting Use:  
 Transfer Date: \_\_\_\_\_ Method: \_\_\_\_\_ Bank Coord Init: \_\_\_\_\_ Journal Entry# \_\_\_\_\_



5530 Eldon Creek Road  
 Sacramento, CA 95829  
 (916) 856-5400 / Cell: (916) 870-0283

Bill To: First Service Residential  
 o/b/o Nepenthe Association  
 PO Box 62499  
 Irvine, CA. 92602-6083

Nepenthe Association

Invoice Number:  
 Invoice Date:  
 Terms:

408930  
 2/28/2023  
 Due Net 30

February Add'l Irrigation Services \$ 5,745.00  
 Vendor Code: CALANS

Irrigation Services

Date	Nepenthe WO#	Location Description	Date Completed	Work Order	Description	Unit Item Total
2/16/23	1123489	Zone 1 Cntrl. A & Zone 5 Cntrl. E	2/15/2023	98244	<b>Zone 1- Controller A</b> Station 6 9 Colby Ct. - Replace (1) broken sprinkler & (2) broken rotary nozzles not rotating Station 9 2302 American River - Repair (2) broken Netafim lines Station 11 2314 American River - Repair (1) broken Netafim line Station 90 16 Adelphi Ct. - Replace (1) broken emitter & Repair broken Netafim line  <b>Zone 5- Controller E</b> Station 12 718 Elmhurst Cir. - Replace broken 1806 sprinkler Station 30 1207 Vanderbilt Wy. - Repair (5) PVC broken lateral lines and Repair (8) broken Netafim lines	1,230.00
2/21/23	1124156	Zone 1-3, 5-7	2/21/2023	98302	<b>Zone 1- Controller A</b> 14 Adelphi Ct. - Install rock and drain grate Station 1 Vanderbilt Wy. - Add (1) 12" sprinkler and replace (3) leaking sprinklers with rotary nozzles Station 30 1065 Colby Ct. - Repair broken lateral line and replace broken 1806 sprinkler Station 80 2317 Swarthmore Dr. - Repair broken Netafim line <b>Zone 2- Controller B</b> Station 27 1366 Commons Dr. - Repair broken Netafim line <b>Zone 3- Controller C</b> Station 66 2316 Swarthmore Dr. - Repair broken Netafim line <b>Zone 5- Controller E</b> 505 Vanderbilt Wy. - Repair (1) broken lateral line and (1) broken fitting. Replace (1) broken valve box damaged by a tree 1245 Vanderbilt Wy. - Repair broken Netafim line by the circle damaged by a tree <b>Zone 6- Controller F</b> Station 3 816 Elmhurst Cir. - Replace broken sprinkler Station 37 504 Elmhurst Cir. - Replace broken sprinkler Station 46 324 Elmhurst Cir. - Replace broken sprinkler <b>Zone 7- Controller G</b> Station 30 1581 University Ave. - Repair broken Netafim line	2,045.00
2/28/23	1125583	Multiple Locations	2/15/2023	98377	<b>Controller A</b> Station 3 2300 Commons Dr. - Replace (2) rotary nozzles not rotating Station 6 11 Colby Ct. - Repair (1) broken fitting in a root infested area Station 13 2314 American River Dr. - Replace (3) leaking rotors for 1804 with rotary nozzles Station 21 1035 Commons Dr. - Repair (1) broken fitting in a root infested area Station 28 2320 American River Dr. - Replace (4) broken 1804 sprinklers Station 57 1131 Commons Dr. - Replace (2) old sprinklers for 1806 sprinklers and Repair Netafim line <b>Zone 2</b> <b>Controller B</b> Station 5 2282 Vanderbilt Wy. - Replace broken 1806 sprinkler Station 36 1330 Vanderbilt Wy. - Repair broken Netafim line Station 36 1334 Vanderbilt Wy. - Repair broken lateral ¼ PVC <b>Zone 3</b> <b>Controller C</b> Station 15 1003 Dunbarton Cir. - Repair broken lateral ¼ PVC <b>Zone 4</b> <b>Controller D</b> Station 40 714-716 Dunbarton Cir. - Repair broken Netafim line <b>Zone 5</b> <b>Controller E</b> Station 42 1263 Vanderbilt Wy. - Repair broken Netafim line <b>Zone 7</b> <b>Controller G</b> Station 2 1531 University Ave. - Replace broken sprinkler Station 7 1557 University Ave. - Repair broken Netafim line	2,470.00

February Invoice Total \$ 5,745.00

23133



1670 Elder Creek Road  
Sacramento, CA 95829  
1916-856-5400 / Cont. Lic. 8470283

Bill To: First Service Residential  
o/b/o Nepenthe Assoc.  
PO Box 62499  
Irvine, CA. 92602-6083

Invoice Number: 408932  
Invoice Date: 2/28/2023  
Terms: Due Net 30

February Add'l Services Landscape \$ 4,725.00  
Vendor Code: CALANS

Landscape Improvements

Date	Nepenthe WO#	Location Description	Date Completed	Work Order	Description	Line Item Total
2/17/2023	1121807	Zone 7 Landscape	2/21/2023	08273	Approved landscape proposal Zone 7 - 1563 University Ave - Tree Remediation- \$4,725. Approved by Board on October 4th.	4,725.00

February Invoice Total \$ 4,725.00

N23275

**Nepenthe Association**

**Phone:** 916-929-8380  
**Fax:** 916-929-1773  
**Work Order #:** 1123807

**Unit/Common Area**

**Location:** Zone 7 Landscape  
**Owner:**  
**Unit Phone:**  
**Cell Phone:**  
**Email:**  
**Requested By**

**Details**

**Category:** Landscaping  
**Mgmt. Staff:** BMcComb  
**Phone:** 916-929-8384  
**Fax:**  
**Email:** bettsi.ledesma@fsresidential.com  
**Created On:** 2/17/2023  
**Service Area:**  
**Assign To:**  
**Vendor:** \*FRANK CARSON LANDSCAPE & MAINTENANCE INC., Fax: (916) 856-5410  
**Completed On:** 2/20/2023  
**Completed By:** Carson  
**Amount:**  
**Permission To Enter:**

**Requested Completion Date**

**Status**                      **Priority**                      **Progress Code**  
Closed                                              Completed

**Description**

Work to be completed: Carson, Approved landscape proposal Zone 7 – 1563 University Ave – Tree Remediation - \$4,725. Approved by Board on October 4th. Please proceed with the work. Thank you.

Signature: \_\_\_\_\_

Mgr Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Landscape Improvements

Project Address: **Commons Dr. - 1131**  
Project Name: **Nepenthe Association**  
On-Site Location: **1563 University Ave.**

Carson Landscape Industries agrees to provide labor and materials to perform the following services.

### Work Description

- Remove Ivy and shrubs at the finger island
- Remove superficial roots only and grind debris
- Level area, install topsoil, new plants, and walk-on bark
- Retrofit irrigation to accommodate new plants

### Materials

(1) 15-gal. October Glory Maple/ Pistachio Tree  
(7) 5-gal. Shrubs  
1 ½ yds. Topsoil Blend  
2 yds. Walk-on Bark  
Misc. Irrigation Parts and Hardware  
Fertilizer  
Waste Fee

**Total Labor and Materials: \$4,725.00**

**TERMS:** Payment in full is due upon completion of the work. A finance charge of 1.5% per month will be added to the unpaid balance after 30 days. In the event legal action is taken to collect on a past due account, the debtor agrees to pay all collection costs including interest, attorney's fees and court costs. Any alteration or deviation from the above involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be in writing. Our workers are fully covered by workers compensation and our firm is covered by liability insurance. **This proposal may be withdrawn by us if not accepted within 30 days.**

### **Carson Landscape Industries**

Contractor's License No. 470283  
9530 Elder Creek Rd.  
Sacramento, CA 95829-9306  
Tel: 916-856-5400 • Fax: 916-856-5410  
Email: olopez@carson1975.com

Nepenthe Association  
1131 Commons Drive  
Sacramento, CA 95825  
Tel: 916-929-8384  
Email: bettsi.ledesma@fsresidential.com

By: <u>Oscar Lopez (by JC)</u>	By: _____
Name: <u>Oscar Lopez</u>	Name: <u>Bettsi Ledesma</u>
Title: <u>Account Manager</u>	Title: _____
Date: <u>8/30/2022</u>	Date: _____

