

**Grounds Committee Meeting Minutes September 16, 2021 @
3:00 PM Meeting at the Dunbarton Cabana**

ATTENDANCE

Members Present:

Steve Huffman, Chair Kathleen Sadao (1A), Secretary

Diane Durawa (2), Christina George (5B), Joleen Hecht (3A), Don Landsittel (4), Diane Luttrell (1), Liza Tafoya (3B/C), Solveig Toft (7),

Members Absent:

Robert Foster(5A), Kathy Waugh (6B), Joan Trotta (6A)

Also Present:

Bettsi Ledesma, General Manager, Markus Dascher, Board Liaison

Absent:

Oscar Lopez

Homeowners Present:

Dan Durawa, Ken Luttrell, Karen Lowrey, Kathy Dona, Mary Gray,
Peter Pelkofer

Carson Landscape Industries Representatives Present

Paul Dubois

Agenda Items

Approve Minutes of committee meeting August 19, 2021. On a motion by **Diane Durawa** and seconded by **Jolene Hecht** the minutes were approved unanimously.

Homeowner Comments

Dan Luttrell said that he was a parliamentarian in the past and presented his career credentials. In rebuttal to the suggested changes to the Zone Steward duties, Mr. Luttrell emphasized that a small committee such as grounds does not need a co-chair.

Kathy Dona appreciated Carson's work.

Welcome Christina George, new Zone 5 Steward

Christina was welcomed as the new Zone 5 steward.

Carson Tree Proposals

1. Zone 5: **Steve Huffman** moved and **Don Landsittel** seconded to recommend approval of the zone 5 proposal (\$29,000). It passed unanimously.

Paul Dubois-

Carson has been working through Zone 1 and Zone 3. He indicated to committee members to notify the office if a branch is down. There has not been work done along Howe Ave. It was found that the city is responsible for trees along Howe Ave. that have failed. The city arborist is in charge of analyzing trees along this corridor and determining their responsibility for action. Paul was then excused by Steve Huffman from the committee meeting.

Carson's Monthly Report (Routine Maintenance & Zone 6 Project)

Oscar Lopez was not in attendance today so there was no report. Steve Huffman offered to field questions from the committee regarding routine maintenance and the Zone 6 Project and forward to Oscar.

Board Liaison Report, Markus Dascher:

The board is negotiating with Carson for next year's contract. The Board will solicit feedback from the committee and asked committee members to attend the October meeting.

The board is encouraging suggestions from committee members concerning plant removal and remediation. The Board proposes that the work will begin in the alleyways. The Board would like us to propose ideas beyond the pilot.

Plans for Homeowner Forum October 3, 2021:

Steve Huffman asked Don Landsittel to represent him at this upcoming forum. Steve asked for two volunteers to participate in the event. No one volunteered but Liza said she would consider it and submit an email to Don.

Review of Revised Duty Documents:

There are two versions, one proposed at the August meeting and one submitted by Liza. Diane Durawa moved to accept Steve and Bettsi's version of the draft document originally presented. Don Landsittel commented that Liza's version had some changes that needed more work such as Grounds committee to committee reference and too much verbiage. Don made an amendment to the motion to pass the first version and review it in six months. This motion was not seconded. Christina George then seconded the original motion made by Diane Durawa. A discussion ensued with Steve Huffman reviewing his concerns to the second draft asking that comments be held until the end of his rebuttal. Liza then made several explanatory comments in support of the second proposal. Steve called for the vote to recommend the motion to the board. Don Landsittel, Diane Lutrell, Diana Durawa, Christina George, Solvig Toft, and Steve Hoffman, Chair voted **Yes**. Liza Tafoya, Joleen Hecht, and Kathleen Sadao voted **No**. Motion carried 6-3.

The meeting adjourned at 4:30.

Respectfully submitted,
Kathleen Sadao, Secretary

Next meeting: October 21, 2021 at 3:00 at the Dunbarton cabana

Requests of the Board:

- Approve The Grove's proposal for tree work in zone 5.
- Approve the revised Zone Steward guidelines.